

Actively SeeK.I.N.G. (ASK) Board of Director Roles

Treasurer

Job Description

As the Treasurer you will be responsible for overseeing the financial health and stability of Actively SeK.I.N.G. You will ensure that financial resources are managed responsibly and used effectively to support the organisation's mission. You will provide financial expertise to the board, guiding decisions related to budgeting, financial planning, and fiscal sustainability.

Key Responsibilities

- Oversee the organisation's financial management, including budgeting, financial reporting, and audit processes.
- Monitor the organisation's income, expenses, and cash flow to ensure financial stability.
- Provide financial guidance and recommendations to the board regarding fundraising, investments, and revenue-generating initiatives.
- Collaborate with the audit committee to ensure compliance with financial regulations.
- Manage financial risk and develop strategies to maintain the CIC's fiscal health.
- Present financial reports and updates to the board at regular intervals.

1. Challenges and Goals:

We are in the midst of a growth phase and aim to enhance our programmes, secure sustainable funding, and solidify partnerships that will allow us to better serve our community.

2. Qualities and Attributes:

- Fiscal Responsibility: A commitment to ensuring the responsible management of our financial resources, including monitoring income, expenses, and cash flow to maintain our fiscal stability.
- Strategic Financial Planning: The ability to provide financial expertise to guide the board's decisions, including developing financial strategies, investment planning, and sustainable financial planning.



- Compliance Knowledge: Familiarity with the legal and regulatory requirements specific to CICs is important to ensure that we adhere to these regulations and maintain transparency.
- Risk Management: An aptitude for managing financial risk and developing strategies to safeguard our organisation's financial health.
- Audit Oversight: You should work collaboratively with the Audit Committee to ensure that financial audits are conducted with integrity and objectivity.
- Financial Reporting: A commitment to presenting accurate and comprehensive financial reports to the board at regular intervals, allowing for informed decision-making.

3. Specific Responsibilities:

- Overseeing the organisation's financial management, including budgeting, financial reporting, and audit processes.
- Monitoring our income, expenses, and cash flow to ensure financial stability.
- Providing financial guidance and recommendations to the board regarding fundraising, investments, and revenue-generating initiatives.
- Collaborating with the Audit Board Member to ensure compliance with financial regulations and industry standards.
- Managing financial risk and developing strategies to maintain our organisation's fiscal health.



Skills and Experience

Passion for the Mission

Board members should be deeply passionate about Actively SeeK.I.N.G.'s mission to empower young black men through the arts. Your commitment to the cause should be unwavering and serve as a driving force for your involvement.

Expertise in the Arts

Given the central role of the arts in achieving our mission, it's essential to have board members with expertise or a strong understanding of various art forms, as well as your potential impact on the well-being of young black men.

Leadership and Governance Experience

Experience in leadership roles and governance, especially within nonprofit or community organisations, is crucial for effective board decision-making and strategic direction.

Community Engagement

Board members should possess experience in community outreach, engagement, or community development. Your ability to connect with the community, understand its needs, and build partnerships is invaluable.

Empathy and Cultural Competency

An understanding of the unique challenges faced by young black men, combined with cultural competency, is essential. Board members should empathise with the target audience, ensuring that programmes and services are culturally sensitive and relevant.

Meetings:

Board members will be expected to attend quarterly meetings, held four times throughout the year, and will be eligible for reimbursement of associated expenses.

How to Apply:

If you are excited about the opportunity to make a meaningful difference in the lives of young black men through the arts, we want to hear from you! Please send us your CV and a brief cover letter outlining your qualifications and why you want to join our board of directors to info@activelyseeking.co.uk.



Application Deadline: Friday 1st December 2023

Actively SeeK.I.N.G. is an equal opportunity employer. We encourage applications from individuals of all backgrounds, including those from underrepresented communities. Join us in our mission to empower young black men and make a lasting impact through the arts!